



DOCUMENT CENTER

Easy and efficient way to provide traceability among your business processes and lifecycle

Document center is a solution that can provide a single pane of glass view to manage and access documents having open architecture, mobile friendly, extensible to integrate with other applications and provide highest accuracy in delivering search results.

Document Center is an AI based cloud solution that enables users to effectively manage and access business documents. Users have the ability to add context to the documents to enhance the retrieval process.

- ▶ Access Management of the documents in multiple sites often creates a lot of operational inefficiencies.
- ▶ Ability to fetch the relevant document quickly and group/link the related documents.
- ▶ Need for a unified interface and management of the documents of different types – contracts, invoices, service agreements manuals etc.
- ▶ Need for a collaboration platform with features like community/members and content management.

Experience Matters

As a leading Microsoft partner our experts have a unique track record of success in implementing document center solutions over years of experience and countless projects. Our experts can guide you through the process to enhance your document management.

What to Expect From Implementing Document Center

DATA & INTERFACES	TAXONOMY	COLLABORATION
<ul style="list-style-type: none"> • Customized User Interface • Uses Office 365 SharePoint Online API & Smart Search • Integrated with Active Directory • Supports Multi-Lingual documents • Aspect Oriented Search • ~8 TB for ECM ; ~ 80 GB of documents • ~100,000+ documents loaded 	<ul style="list-style-type: none"> • Taxonomy Generation based on an existing database • Capability to automate Taxonomy Generation • Access Control at a granular and group level – integrated with Active Directory • Advanced Elastic Search Capability based on Metadata • Document Rating 	<ul style="list-style-type: none"> • Ability to follow/subscribe changes to the document • Ability to Share/Download • Ability to check-out and check-in – Offline Mode • Ability to create customized workflows (Power Apps/Microsoft Flow) • Ability to view usage and statistics in a Dashboard

