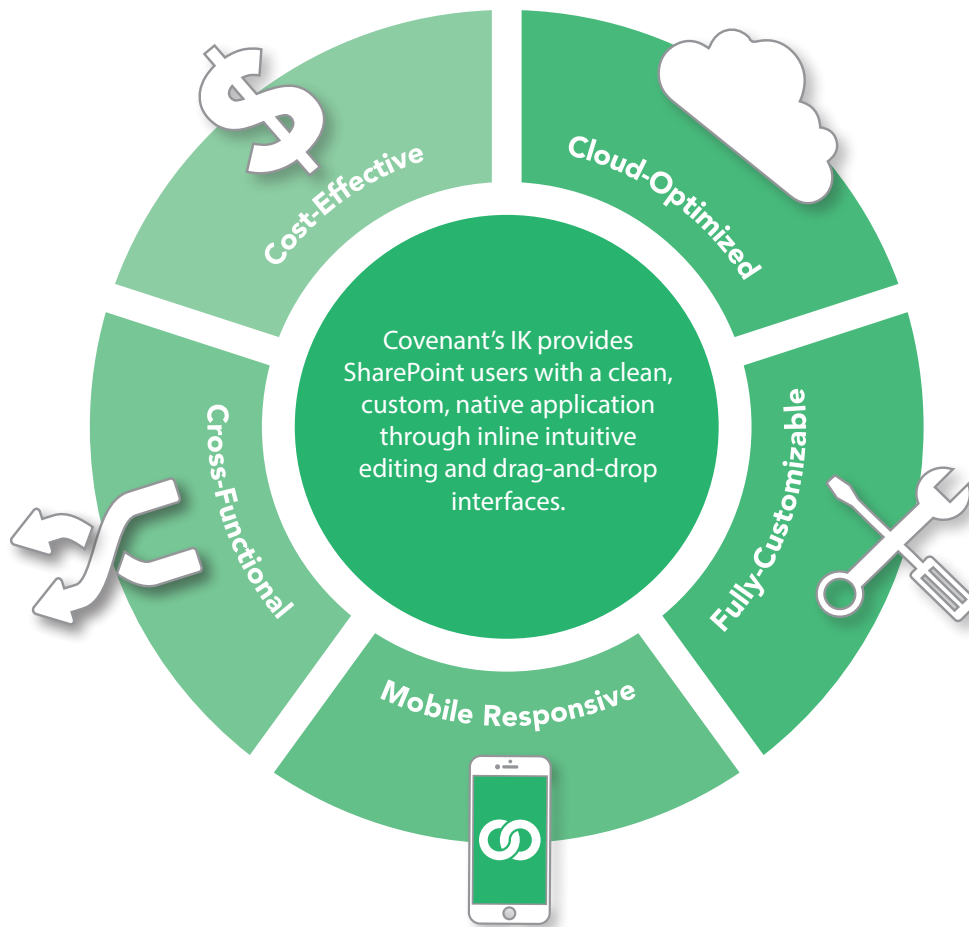


# WHAT CAN YOUR INTRANET DO?

Your employees will be more productive with on-the-go access through Covenant's Intranet Kit technology.



## WHAT DO THE BEST INTRANETS PROVIDE?

Your Intranet is an essential tool for improving employee efficiency and productivity. Designed with your organization's core needs in mind, Covenant's Intranet Kit centralizes communication, provides individualized relevant content, and mobilizes your end users to stay up to date in today's modern work environment.

Additionally, Covenant's Intranet Kit is internally maintainable, giving you the control to manage your Intranet without having to go to IT or your consultant to make minor changes. Equipped with custom branding options, as well as functional and attractive tiles, Covenant's Intranet Kit ensures you are empowering your employees' success.



The screenshot displays the Milestone Intranet Kit interface. At the top, there is a search bar with the text "Search everything..." and a "I need to..." dropdown menu. Below the search bar is a navigation menu with options: HOME, FORMS AND POLICIES, TRAINING, MARKETING, EQUIPMENT LOOKUPS, TEAM SITES, and TRAVEL. The main content area is divided into several sections:

- Milestone Mission:** A section describing the company's mission and core values (Integrity, Customer Service, Teamwork, Flexibility, Innovation, Safety, Excellence).
- Hurricane Season 2017:** A news article about contributing to Hurricane Disaster Relief.
- Social Feeds:** A section for tweets and RSS feeds.
- EMPLOYEE DIRECTORY:** A search interface for finding colleagues.
- EMPLOYEE SPOTLIGHT:** A section highlighting employees like Lisa Asher, David Monge, Adam Perry, and Justin Gonzalez.
- KEY LINKS/My LINKS:** A list of links to external websites and internal documents.
- My Recent Documents:** A table showing recently accessed documents.
- RSS Feeds:** A section for news articles related to transportation topics.
- Milestone Organizational Structure:** A diagram showing the company's hierarchy.
- Calendar:** A calendar view for the month of March 2018, showing events like "Milestone National Meeting" and "Memorial Day - Offices Closed".
- Need IT Assistance?** A link to the helpdesk.

### I NEED TO...

Self-serve search toolbar for quickly finding information in your Intranet (ex: "Fill out an expense report").

### MEGA MENU

The primary navigation of your Intranet. Includes a built-in set of 605 icons for navigation and features an intuitive drag-and-drop menu configuration.

### CAROUSEL

Highlight important information through the Carousel tile, which feeds from a manually managed list and can link to anything.

### EMPLOYEE LOOKUP

Type-ahead search capability enables quick discovery of any co-worker's information.

### EMPLOYEE SPOTLIGHT

Announce new employees with their job title, profile picture and link to their profile.

### KEY LINKS/My LINKS

Configurable list easily managed through an intuitive and dynamic interface. Key Links is editable by administrators, while My Links is end user configurable.

### RECENT DOCUMENTS

Displays a list of new and recently edited documents, configurable on several levels.

AND SO MUCH MORE!

## MILESTONE'S STORY

Document sharing across one of the largest and fastest growing transportation lessors in the United States, with over 84,000 pieces of equipment and 75 commercial locations, quickly became a struggle for Milestone.

After a re-org in 2017, Milestone's new leadership implemented "One Milestone", an initiative to unify their expansive teams across the country and foster a cohesive and collaborative work environment. Covenant Technology Partners was challenged to execute the Intranet Kit for Milestone in 2 weeks, in time to debut and launch for the organization's national meeting.

"Covenant has been excellent at being there to provide the support that we need... Even for somebody without an IT background, [the Intranet Kit] is incredibly easy," says Jennifer Schaefer, Executive Administrative Assistant and primary administrator of Milestone's Intranet.

Milestone has incorporated their Intranet Kit with onboarding, document management, employee discovery, and internal communication management. Covenant continues working closely with Milestone to further expand the resources available to their organization through the Intranet Kit.