Dynamics 365 Business Central Kickstart

1st Meeting agenda:

1. Delegated admin access
2. Overall Project Management, limit scope, phase modules
3. Areas to be used and priorities/phasing
    a. GL
    b. AP, incl. POs?
    c. AR, incl. Sales Quote to Cash?
    d. Sales tax
    e. Items and inventory
    f. Fixed Assets
    g. Assembly/Manufacturing
    h. Jobs/time entry
    i. Outlook integration
    j. CRM integration
    k. Extensions
4. GL Chart of Accounts
5. Master data import GL, Vendors, Customers, items
6. Other data migration (master data, outstanding balances, inventory on hand)
7. Dimensions and analysis views
8. Bank and Cash accounts, separate GL accounts
9. Posting groups (refer to Product Videos on Accountant role)
10. Microsoft CustomerSource Portal access and eLearning

2nd Meeting agenda:

1. No Direct posting to GL accounts in posting groups after data migration
2. Allow Posting Dates in General Ledger Setup vs. User Setup
3. Accounting Periods
4. Finance Statements Account Schedules, incl. automatic adding of lines based on (sub)categories
5. GL Journal, Payment journal
6. Document layouts:
    a. Word: Purchase Order, Sales order/invoice, Customer Statement
    b. RDLC: AP check
7. Users, Role Center, permissions, personalization
8. Additional:
    a. ACH
    b. Bank statements import
    c. OCR
    d. Approval / Workflow
9. Minimum Setup Checklist
10. Support